

EXPLANATION

for activities carried out beyond the eligibility period

As a coordinating institution we had to finish the Final report on project implementation until the end of January 2017 and also to fill in the request for payment of the balance. Due to voluminous work load (writing the report, arranging, scanning, copying, translating documentation, etc.), we had to work on it during December 2016 and January 2017, which is out of the project eligibility period. Written approval by EACEA has been obtained.

As regarding reference no. A1-BTC-2016/1090_11, we couldn't find it in Financial Statement. Can you please tell us the row number of this reference within the staff costs sheet? We are sending you references A1-BTC-2016/109 - 111, as we assumed that you want these documents.

Nenad Milutinovic

From: Milutin Djuricic <milutin.djuricic@vpts.edu.rs>
Sent: 20 January 2017 11:39
To: 'Nenad Milutinovic'
Subject: FW: 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR - Costs related to the preparation of the final report and the request for payment of the balance

From: Giordana.BRUNO@ec.europa.eu [mailto:Giordana.BRUNO@ec.europa.eu]
Sent: Thursday, December 15, 2016 4:59 PM
To: milutin.djuricic@vpts.edu.rs
Subject: RE: 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR - Costs related to the preparation of the final report and the request for payment of the balance

Dear Milutin,

I thank you for your message.

I confirm you that as indicated in the Frequently Asked Questions (FAQ), "duly justified costs relating to the request for payment of the balance and the corresponding supporting documents (e.g. preparation of the final report and audit report) may be invoiced up to eight weeks after the end of the eligibility period". The FAQ refer to Annex VI, Art. II.19.1 of the Grant Agreement.

Therefore, don't worry, the staff costs for the preparation of the final report are eligible (until the deadline for the presentation of the final report) and you should follow the Tempus rules for the conventions for staff costs and the time sheets.

I hope that this message clarifies the situation and in any case I am at your disposal if you need further clarifications.

Best regards,
Giordana

From: Milutin Djuricic [<mailto:milutin.djuricic@vpts.edu.rs>]
Sent: Thursday, December 15, 2016 4:15 PM
To: BRUNO Giordana (EACEA)
Subject: 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR - Costs related to the preparation of the final report and the request for payment of the balance

Dear Giordana,

As you know, as a coordinating institution we have to finish the Final report on project implementation until the end of January 2017 and also to fill in the request for payment of the balance. Due to voluminous work load (writing the report, arranging, scanning, copying, translating documentation, etc.), we'll have to work on it during December 2016 and January 2017, which is out of the project eligibility period.

Can you tell me if there is any modality to reimburse the staff who work on preparation and design of the Final report during this period?
Would the Conventions for Staff Costs and corresponding time sheets related to this period be considered eligible?

Best regards!

Milutin Djuricic, PhD
Project Coordinator