

**TEMPUS PROJECT TIMESHEET**

<b>Project number :</b>	544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR
<b>Surname :</b>	Trumbulović
<b>First Name :</b>	Ljiljana
<b>Institution :</b>	Business and Technical College of Vocational Studies, Užice
<b>Position :</b>	Professor of vocational studies
<b>Duties<sup>1</sup> :</b>	Researcher / Teacher
<b>Period :</b>	01/11/2014-30/11/2014

Date	Number of hours (1 day = 7,5 h)	Work Package	Description of tasks performed
01.11.2014 sat			
02.11.2014 sun			
03.11.2014			
04.11.2014			
05.11.2014			
06.11.2014	5.50	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (collecting literature and other material)
07.11.2014	4.50	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (collecting literature and other material)
08.11.2014 sat			
09.11.2014 sun			
10.11.2014			
11.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (collecting literature and other material)
12.11.2014			
13.11.2014	6.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
14.11.2014	6.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
15.11.2014 sat			
16.11.2014 san			
17.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
18.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
19.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
20.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
21.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
22.11.2014 sat			
23.11.2014 sun			
24.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
25.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
26.11.2014	5.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
27.11.2014	7.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
28.11.2014	7.00	DEV 2.5	Design of teaching material - work on "Ecology and tourism" textbook design (writing the textbook)
29.11.2014 sat			
30.11.2014 sun			
<b>TOTAL</b>	<b>81.00</b>		

<b>Calculation working days :</b>	<b>10.8</b>
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<sup>1</sup> Please refer to Annex 1 and 3 of the Guidelines for the Use of the Grant (Manager, etc). For staff performing both administrative and academic tasks (or managerial, academic, technical or administrative tasks), a separate convention must be signed for each type of activity. A corresponding time-sheet has to be attached to each staff convention.

Signature of the tasks performer :

Signature of the person responsible in the institution (where the tasks performer is employed) :

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