



University of Kragujevac Faculty of Hotel Management and Tourism in Vrnjačka Banja

REPORT FROM THE COURSE

PEDAGOGICAL AND IT SKILLS IN HIGHER EDUCATION

	Authors:	,
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22-23.06.2015.

Vrnjačka Banja

Within the TEMPUS project "Modernization and Harmonization of Tourism study programmes in Serbia" 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR, there was organized a **course for pedagogical and IT skills in higher education** at the University of Kragujevac, Faculty of Hotel Management and Tourism in Vrnjačka Banja on 22-23.06.2015. The course was designed for the employees of partnering institutions in Serbia: Business Technical College of Vocational Studies in Užice, University of Kragujevac Faculty of Hotel Management and Tourism in Vrnjačka Banja, and High Business School of Vocational Studies in Leskovac. There was 42 participants in the course. Upon completion of course, all participants received certificates.

COURSE AGENDA

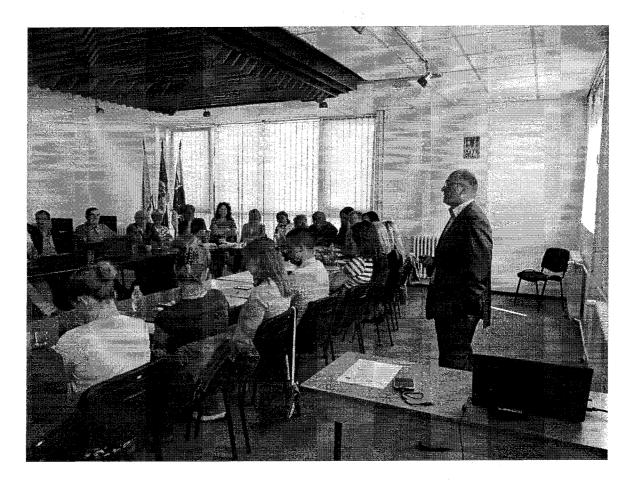
Monday, 22.0	6.2015.	
Hour	THEME	Lecturer
9.00-9.30	Registration of participants	
09.30-9.45	Welcome speech of representatives of the Faculty Djuricic, the Coordinator of the TEMPUS project	of Hospitality and Tourism and Milutin
9.45-11.15	Higher education in EU, experience in pedagogical training and modernization of teaching	Prof Milan Antonijević, Ph.D. University of Greenwich, UK
11.15-11.30	Pause	
11.30-13.00	How to improve teaching and choose the best model in the forest of possibilities currently offered	Prof Milan Antonijević, Ph.D. University of Greenwich, UK
13.00-13.15	Pause	
13.15-15.00	Introduction to distance learning with emphasis on software package Moodle	Marjan Milošević, MSc Faculty of Technical Sciences in Čačak, University of Kragujevac
Tuesday, 23.0	6.2015.	
Hour	THEME	Lecturer
9.00-9.30	Registration of participants	
09.30-11.00	Contemporary trends in the organization of teaching in higher education	Prof Krstivoje Špijunović, Ph.D. Faculty of Teachers Training Faculty, University of Kragujevac
11-00-11.15	Pause	
11.15-12.45	Contemporary trends in the organization of teaching in higher education	Prof Krstivoje Špijunović, Ph.D. Faculty of Teachers Training Faculty, University of Kragujevac
12.45-13.00	Pause	

13.00-14.30	The new generation software for office use of in modern business and education	Assis. Prof Danko Milašinović, Ph.D. Faculty of Hotel Management and Tourism in Vrnjačka Banja, University of Kragujevac
	Lunch	
	Going home	

During the first day of the course, professor Milan Antonijević, Ph.D., from the University of Greenwich, UK, held a lecture Experience in pedagogical training in higher education in the EU. Professor presented the importance of higher education, e-learning concepts, as well as good practices from the EU countries. Besides the theoretical part of the lecture, professor has organized an exercise for participants to learn about methods and activities that can help improving education process and increase satisfaction of both teacher and students.

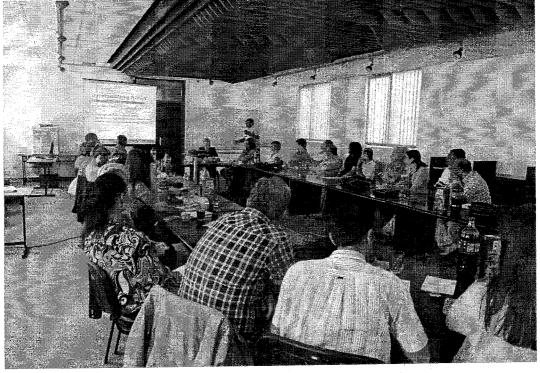


The second lecture Introduction to distance learning with emphasis on software package Moodle was held by Marjan Milošević, MSc, from the University of Kragujevac Faculty of Technical Sciences in Čačak. The lecturer presented the concept of distance learning and how it is supported by the software package Moodle. In particular, the lecturer explained how the software is plased and used.

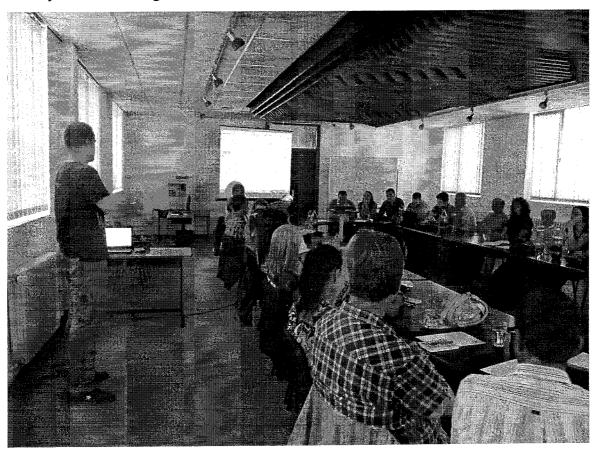


On the second day of the course, professor **Krstivoje Špijunović**, **Ph.D.**, from the University of Kragujevac Faculty of Teachers Training Faculty, held a lecture **Contemporary trends in the organization of teaching in higher education**. The accent was placed on class organization and evaluation of students. Additionally, professor organized an exercise for participants regarding students' evaluation.





After professor Špijunović, lecture held **assistant professor Danko Milašinović**, **Ph.D**. from the Faculty of Hotel Management and Tourism in Vrnjačka Banja, University of Kragujevac, on the subject *The new generation software for office use of in modern business and education*. Assis. prof. Danko Milašinović introduced the participants with Office 2.0, the software for office use. Participants were shown, on the practical example, how to use Google Docs, as well as many benefits deriving from its use.



QUESTIONNAIRE - EVALUATION RESULTS

After the course, participants were given a **questionnaire** in order to provide estimates and opinions concerning the course delivered. The questionnaire included eight questions. The questionnaire and the average value of the claims are shown below.

[HBTS]

Table 1. Questionnaire relating the course success

QUESTIONNAIRE DED ACCOCICAL AND IT SWILLS IN HIGHER EDUCATION

PEDAGOGICAL A	ND I	IT SK	ILLS	SINF	HIGHER EDUCATION
1. Please evaluate the actuality where 5 stands for very interesting 4,97)				_	nics. (Please evaluate from 1 to 5, rely uninteresting) (Average grade:
4,21,7	1	2	3	4	5
2. Are the chosen topics clearly stands for very interesting and 1 fo					
	1	2			5
3. Is this course helping you to a one answer) (Response structure: 1) Yes	Yes -	- 96,9	7%,	No -	owledge in the field? (Please circle - 0%, I do not know – 3,03%) o not know
structure: Yes – 96,97%, No – 0%,	I do 1	not kr	iow ·	- <i>3,0</i> 3	(Please circle one answer) (Response 13%) not know
5. Please evaluate the place we equipment. (Please evaluate from completely inadequate place) (Ave	1 1 to	5, wl grad	here 'e: 4,	5 ina	dicates very well equiped, and 1
6. Please evaluate the selection indicates very good choice, and 1 c grade: 4,97)	comp	e ctur lete d 2	issat	tisfac	ction with the choice) (Average
answer) (Response structure: Yes	– <i>93,</i> :	94%,	No-	- 0%,	r similar courses? (Please circle one , <i>I do not know – 6,06%)</i> not know
8. Please enter your comments					
				desi	irable and welcome, especially
this type, which is very u	p-to	-date	<u>. </u>		

[HBTS]

- Excellent organization and selection of lecturers.
- Very well organized and fully used time.
- More attention should be payed about the methodology of teaching.
- Everything begins and ends with education.
- A great organization, where knowledge is paramount.
- Excellent lecturers, up-to-date and interesting topics.
- Very well organized, representative lecturers.
- Continue with these activities.
- More involvement of participants through some tasks, application of those ideas and a brief discussion of their outcomes.

In the Table 2 there is a tabulation of the results of the Questionnaire.

Table 2. Results of the Questionnaire regarding the course success

No	Question	Average value			
1.	Please evaluate the actuality of the course topics.	4,97			
2.	Are the chosen topics clearly presented?		4,94		
3.	Is this course helping you to improve your	yes	no	I do not know	
	knowledge in the field?	96,97%	0%	3,03%	
4.	Is this course helping you in your workplace?	yes	no	I do not know	
		96,97%	0%	3,03%	
5.	Please evaluate the place where the course is held as well as technical equipment.	4,9			
6.	Please evaluate the selection of lecturer.		4,97		
7.	Are you interested to participate in the	yes no I do not know			
	further similar courses?	93,94%	0%	6,06%	
8.	Please enter your comments, suggestions, propo	sals, etc.			
	 Each training is very necessary and desirable and welcome, especially this type, which is very up-to-date. Excellent organization and selection of teachers. Very well organized and fully used time. 				
	More attention should be payed about the		gy of teac	ning.	
	• Everything begins and ends with education.				
	A great organization, where knowledge is	is paramount	•		
	 Excellent lecturers, up-to-date and inter- 	esting topics.			
	 Very well organized, representative lecture 	irers.			

• Continue with these activities.

 More involvement of participants through some tasks, application of those ideas and a brief discussion of their outcomes.

Based on the results of the survey we can determine that the average rate of course is 4.945. The highest average grade has topic actuality and selection of lecturers 4,97. Also, 96,97% of participants expressed the view that the realized course will help them to improve knowledge in their workplace and in this field.

SCHEDULE

The following is given in the attachment: example of certificate and registration lists of participants.



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"Педагошке и информатичке вештине у високом школству"

у оквиру ТЕМПУС пројекта "Модернизација и хармонизација студија туризма у Србији" на Факултету за хотелијерство и туризам у Врњачкој Бањи.

У Врњачкој Бањи, 22.-23.06.2015.године

Координатор пројекта МХТСНС

проф/др Милутин Љуричић

Декан Факултета

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Vrnjačka Banja, 22.06.2015







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